Loans and Financial Aid Information for Students

Tuition assistance may be available if you are unemployed, a veteran or veteran’s spouse, active military, or a person with a disability. Education loans are also available. Below is a list of funding resources and contact information. You will also find this information on our website at [http://ce.unm.edu/registration/loans-aid.html](http://ce.unm.edu/registration/loans-aid.html).

Feel free to schedule an appointment for advisement with one of our program staff to help you choose the training you need. After you have identified your funding options, we’ll make sure that you have all of the information you need to complete any required paperwork. You’ll find a list of program staff with their specialized areas of responsibility and contact information at the end of this resource list.

Application and Registration Process

1. From the list below, identify the funding source(s) that may apply to you. Contact the funding source(s) directly to determine your eligibility.
2. Contact the appropriate UNM Continuing Education program supervisor to complete a student advisement form and any other required paperwork.
3. Use the completed advisement form to work with your selected funder as required.
4. Contact your program supervisor when you’ve received your award as required.
5. A copy of your advisement form along with any funding paperwork will be forwarded to the UNM Continuing Education registration office where you will be registered for classes. You will receive class registration confirmation via email.

NOTE: Most funders have attendance and course completion requirements. It’s important that you contact your program supervisor immediately if you encounter any problems, need a change in class schedule, or have any concerns.

Grants

**The Workforce Investment Act (WIA)**

WIA is for those who are unemployed or laid off. WIA funding provides training funds for jobs in demand. Websites: [http://www.dws.state.nm.us/](http://www.dws.state.nm.us/) for general information for job seekers and businesses [http://www.dws.state.nm.us/office-locations/](http://www.dws.state.nm.us/office-locations/) for the nearest local office

Local Contacts:

**New Mexico Department of Workforce Solutions**

**Albuquerque**
501 Mountain Road NE (Edith & Mountain)
Albuquerque, NM 87103
Phone (505) 843-1900
Fax (505) 843-1990

**Los Lunas**
428 Los Lentes Road SE
Los Lunas, NM 87031
Phone (505) 212-9115
Fax (505) 865-2278

**Moriarty**
777 Old US Route 66
Moriarty, NM 87035
Phone (505) 832-6774
Fax (505) 832-0220

**Bernalillo Rio Rancho - Sandoval County Office**
301 Rail Runner Avenue
Bernalillo, NM 87005
Phone: (505) 771-2160
Fax: (505) 771-2541
The Division of Vocational Rehabilitation (DVR)
DVR provides assistance for those who have an impairment which “constitutes a substantial impediment to employment.”
Website: http://www.dvrgetsjobs.com/Pages/Eligibility.aspx
Local Contacts:

**Division of Vocational Rehabilitation**

**Albuquerque Central Office (San Mateo)**
5301 Central NE, Suite 1600
Albuquerque, NM 87108
Phone (505) 841-6450, (866) 526-0863

**Belen Office**
911 Castillo Ave
Belen, NM 87002
Phone (505) 864-1617, (888) 901-7902

**Albuquerque Lomas Office**
111 Lomas Blvd NW, Suite 422
Albuquerque, NM 87102
Phone (505) 383-2500, (888) 818-3259

**Rio Rancho Office**
3791 Southern SE, Suite 210
Rio Rancho, NM 87174
Phone (505) 896-4500, (866) 585-5446

**Albuquerque Quail Office**
5205 Quail Rd NW
Albuquerque, NM 87120
Phone (505) 836-1774, (888) 818-3263

**Santa Fe Office**
2540 Camino Edward Ortiz, Suite B
Santa Fe, NM 87507
Phone (505) 827-3526, (800) 773-4072

**Albuquerque South Valley Office**
1710 Rio Bravo SW
Albuquerque, NM 87105
Phone (505) 877-7673, (888) 815-2981

**AmeriCorps**
For more information, visit http://www.americorps.gov/

**Veterans Administration (VA), Active Military**
Education benefits are available for veterans, active duty, reserves, or National Guard military personnel.
Website: http://www.benefits.va.gov/gibill/
Local Contacts:

**UNM Veterans Resource Center**
Student Union Building (SUB), Suite 2002
MSC03 2215
1 University of New Mexico
Albuquerque, NM 87131
http://vrc.unm.edu

**Department of Veteran’s Affairs**
**Albuquerque Regional Benefit Office**
500 Gold Avenue SW
Albuquerque, NM 87102
Phone: 800-827-1000

**Albuquerque Vet Center**
1600 Mountain Road NW
Albuquerque, NM 87104
Phone: 505-346-6562
Fax: 505-346-6572

**Military OneSource**
Phone: 800-342-9647
Website: https://www.militaryonesource.mil
My Career Advancement Account (MyCAA)
MyCAA is for spouses of active duty military personnel.
Website: https://aiportal.acc.af.mil/
Contact:
  Military OneSource
  Phone: 800-342-9647
  Website: https://www.militaryonesource.mil

Loans

SallieMae Smart Option Student Loans® (school code: 002663-98)
Website: https://www.salliemae.com/student-loans/smart-option-student-loan/
Contact: (877) 279-7172

Wells Fargo Education Connection Loan
Website: www.wellsfargo.com/student
Contact: (800) 378-5526

Employee Tuition Reimbursement or Assistance Programs
Check with your employer’s Human Resource office for tuition reimbursement or assistance programs. If your employee benefit is listed in terms of credit hours, one credit hour equals 16 contact hours, the number of hours you actually spend in class.

Tuition Reimbursement
For employees who qualify
Website: your company website under employee benefits
Local Contact: your Human Resources Office

Preauthorized Third Party Pay
Your employer may pay for your professional training with a credit card, company check, or Purchase Order. For further information on third party payments on behalf of students, please contact Ivy Okunor at 505-277-2865.

UNM Tuition Remission
If you are a UNM employee or retiree, you may use your UNM Tuition Remission benefit for approved classes. Approved classes include all Business and Technology classes and some Growth and Enrichment classes.
Website: http://ce.unm.edu/registration/tuition-remission.htm/

UNM Continuing Education Program Advisement

Amy Greene, Program Supervisor
Career Training
Phone: 505-277-0698   email: akgreene@unm.edu
Loree Nalin, Program Supervisor
Clinical Medical Careers, HealthCare Careers, Human Services Careers, Substance Abuse Studies Training Program, Mediation and Conflict Resolution, Volunteer Management
Phone: 505-277-6025  email: LNalin@unm.edu

Caroline Orcutt, Program Supervisor
Digital Arts, Apple Authorized Training Center, Mac Training, Computers/IT
Phone: 505-277-6037  email: digitalarts@unm.edu

Program Supervisor
Business Skills
Phone: 505-277-6033, bizskills@unm.edu

For advisement on desk-side training, private training or executive coaching, please contact our Custom Training Coordinator below.

Andy Peña, Custom Training Coordinator
Phone: 505-277-9360  email: apena01@unm.edu