



6 Easy Ways to Register



ONLINE

ce.unm.edu



EMAIL

ceregistration@unm.edu



PHONE

505-277-0077 Option 1
M-F, 8:00am-5:00pm
Most credit cards accepted.



MAIL

UNM Continuing Education
Attn: Registration
MSC07 4030
1 University of New Mexico
Albuquerque, NM 87131-0001



FAX

505-277-1990
Fax/Mail instructions:
see website.



IN PERSON

M-F, 8:00am-5:00pm
UNM Continuing Education
1634 University Blvd. NE
South Building, Room 101
(just north of Indian School)

Tuition Remission Benefit

UNM employees may use tuition remission for most UNM Continuing Education non-credit classes.



CONTINUING EDUCATION

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Project Management Practitioner Certificate

Learn project management methods, define the best methods for a given project, and discover how to apply these skills to cost and scheduling tools such as Microsoft Project, integrating project management practices with project management software.

Three required courses (choose one of the date choices for each course):

Course Name	Course#	Dates	Days	Time	Hours	Cost
__Practical Project Management PPM	21005	Sep 7	F	8:30am-12:00pm	35	\$1,045
__MS Project Module 1: Project Plan Definition	21025	Sep 18-20 Nov 16	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295
__MS Project Module 2: Budgeting and Tracking	21030	Oct 2-4 Nov 30	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295

Total 51 hrs \$1,635

Project Management Information Systems Certificate

Microsoft Project is the software of choice for project management planning and execution. Learn to develop a comprehensive project management information system infrastructure using Microsoft Project and design advanced reports to meet project communication requirements.

Three required courses (choose one of the date choices for each course):

Course Name	Course#	Dates	Days	Time	Hours	Cost
__MS Project Module 1: Project Plan Definition	21025	Sep 18-20 Nov 16	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295
__MS Project Module 2: Budgeting and Tracking	21030	Oct 2-4 Nov 30	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295
__MS Project Module 3: Team Communication	21041	Oct 30-Nov 1 Dec 7	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295

Total 24 hrs \$885

Classes continued on next page

More information: bizskills@unm.edu | 505-277-6033 | ce.unm.edu



Project Management

UNM Staff, Faculty and Retirees:

Use your Tuition Remission: Fees up to \$2,626.88 for Fall, \$2,626.88 for Winter & Spring, \$1,313.44 for Summer may be applied to Professional Development courses.

Questions about this benefit? Visit us online at: <http://ce.unm.edu/TR> or call the benefits office at (505-277-MyHR).

To register, send completed forms for registration & tuition remission to ceregistration@unm.edu or come by our registration office, located at 1634 University Blvd. NE (just north of Indian School).

Project Management Master Certificate

Six required courses:

Course Name	Course #	Dates	Days	Time	Hours	Cost
___ Practical Project Management PPM	21005	Sep 7	F	8:30am-12:00pm	35	\$1,045
___ MS Project Module 1: Project Plan Definition	21025	Sep 18-20 Nov 16	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295
___ MS Project Module 2: Budgeting and Tracking	21030	Oct 2-4 Nov 30	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295
___ MS Project Module 3: Team Communication	21041	Oct 30-Nov 1 Dec 7	TTh F	1:00pm-5:00pm 8:00am-5:00pm	8	\$295

Total 59 hrs \$1,930

PMP Fast Track Certificate

In order to receive the PMP® designation, you must meet the degree requirements, experience hours, and 35 hours of project management education. This certificate is the perfect choice to meet that education requirement and prepare you to take the PMP® Certification Exam.

Two required courses (choose one of the date choices for each course):

Course Name	Course #	Dates	Days	Time	Hours	Cost
___ Practical Project Management PPM	21005	Sep 7	F	8:30am-12:00pm	35	\$1,045
___ Project Management Professional (PMP)/CAPM Certification Exam Prep	21015	Nov 27-Dec 13	TTh	6:00pm-9:00pm	18	\$895

Total 53 hrs \$1,940

Registration Discount:

Early Bird Discount: Enroll early before 8/20/2018 to get \$50 off the registration.
Group Discount: \$100 off with 3 or more people signed up for the program include UNM staff



CONTINUING EDUCATION