



6 Easy Ways to Register



ONLINE

ce.unm.edu



EMAIL

ceregistration@unm.edu



PHONE

505-277-0077 Option 1
M-F, 8:00am-5:00pm
Most credit cards accepted.



MAIL

UNM Continuing Education
Attn: Registration
MSC07 4030
1 University of New Mexico
Albuquerque, NM 87131-0001



FAX

505-277-1990
Fax/Mail instructions:
see website.



IN PERSON

M-F, 8:00am-5:00pm
UNM Continuing Education
1634 University Blvd. NE
South Building, Room 101
(just north of Indian School)

Tuition Remission Benefit

UNM employees may use tuition remission for most UNM Continuing Education non-credit classes.



These courses are offered through our partnership with The Wedding Planning Institute, a division of Lovegevity. They are recognized as the industry leader for education and instruction for wedding professionals.



THE WEDDING PLANNING INSTITUTE a division of Lovegevity

Certified Wedding and Event Planner—Online

Lovegevity/Wedding Planning Institute's Certified Wedding and Event Planning course is an intensive program designed to educate students on the wedding and event planning business "best practices", methods and techniques to get started in the planning industry right away. Tuition includes up to 6 month access to the online curriculum, course textbook, wedding and event planning software, exam fee, certification, student center library of resources, instructional videos and templates.

You receive six (6) months from the date of registration to complete this program. Students may start the course at the beginning of every month.

Course Number: 21101 260 hours \$1195
Fully Online—Self-paced

Corporate Event Planning (S.M.A.R.T.)—Online

Every Corporate events may range from a new product launch to a retirement dinner. This course will cover the many types of corporate events and provide a detailed guideline on how to design the event, plan the event, set budgets, execute successfully, review performances, and charge for services. Covers:

- Special Events: galas, fundraisers, public relations, product promotions
- Meetings: professional, corporate, business networking
- Assemblies: conferences, conventions
- Recognition: incentives, awards, achievements
- Training: seminars, workshops, education

You receive six (6) months from the date of registration to complete this program. Students may start the course at at the beginning of every month.

Course Number: 21110 300 hours \$1095
Fully Online—Self-paced



According to O*Net

www.onetonline.org

Meeting, Convention, and Event Planners are identified as "Bright Outlook" careers, meaning that they are expected to grow rapidly in the next several years. And the Bureau of Labor Statistics shows the annual salary range for this field in New Mexico is \$26K-\$60K. Our Certified Wedding and Event Planner and Corporate Event Planning courses are terrific stepping stones for these in-demand careers!



CONTINUING EDUCATION

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More information: bizskills@unm.edu | 505-277-6033 | ce.unm.edu