

EVENT MANAGEMENT

These courses are offered through our partnership with The Wedding Planning Institute, a division of Lovegeivity. They are recognized as the industry leader for education and instruction for wedding professionals.



4 Easy Ways to Register

Phone

505-277-0077, Option 1
M-F, 8am-5pm

Mail

UNM Continuing Education
Attn: Registration
MSC07 4030
1 University of New Mexico
Albuquerque, NM 87131-0001

Fax

505-277-1990
Fax/Mail instructions
see website.

In Person

M-F, 8am-5pm
UNM Continuing Education
1634 University Blvd. NE
(just north of Indian School)

Tuition Remission Benefit

UNM employees may use tuition remission for ALL UNM Continuing Education non-credit classes. Visit ce.unm.edu for more details.

Certified Wedding and Event Planner—Online

Lovegeivity/Wedding Planning Institute's Certified Wedding and Event Planning course is an intensive program designed to educate students on the wedding and event planning business "best practices", methods and techniques to get started in the planning industry right away. Tuition includes up to 6 month access to the online curriculum, course textbook, wedding and event planning software, exam fee, certification, student center library of resources, instructional videos and templates.

Course Number: 21101 **260 hours** **\$1195**
Fully Online—Self-paced

Corporate Event Planning (S.M.A.R.T.)—Online

Every Corporate events may range from a new product launch to a retirement dinner. This course will cover the many types of corporate events and provide a detailed guideline on how to design the event, plan the event, set budgets, execute successfully, review performances, and charge for services. Covers:

- Special Events: galas, fundraisers, public relations, product promotions
- Meetings: professional, corporate, business networking
- Assemblies: conferences, conventions
- Recognition: incentives, awards, achievements
- Training: seminars, workshops, education

You receive six (6) months from the date of registration to complete this program.

Course Number: 21110 **300 hours** **\$1095**
Fully Online—Self-paced



According to O*Net

www.onetonline.org

Meeting, Convention, and Event Planners are identified as "Bright Outlook" careers, meaning that they are expected to grow rapidly in the next several years. And the Bureau of Labor Statistics shows the annual salary range for this field in New Mexico is \$26K-\$60K. Our Certified Wedding and Event Planner and Corporate Event Planning courses are terrific stepping stones for these in-demand careers!



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More information: bizskills@unm.edu | 505-277-6033 | ce.unm.edu